

Minutes of Regular Meeting of April 14, 2015
One Twin Pines Lane, Council Chambers

CALL TO ORDER 7:05 P.M.

ROLL CALL

Council Present: Wright, Reed, Lieberman, Stone, Braunstein

Council Absent: None

PLEDGE OF ALLEGIANCE

Led by members of the American Association of University Women (AAUW).

SPECIAL PRESENTATIONS

Proclamation Declaring April 14, 2015 as Equal Pay Day

Mayor Braunstein presented the proclamation.

Kathy Rafael, Belmont resident and member of AAUW, stated that this is the first step in recognizing the issue of inequality in pay between the genders.

Proclamation Declaring West Nile Virus Awareness Week

Mayor Braunstein presented the proclamation.

Wade Leschyn, Belmont Trustee to the San Mateo County Mosquito and Vector Control District, outlined changes at the District, including rebranding, an updated website, and the hiring of a new District Manager. He provided information regarding mosquito and vector control awareness week, and information regarding West Nile Virus, including data on incidents throughout the county.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Kathleen Beasley, Belmont Library Manager, stated that the Book Mobile will be present at the City-sponsored Earth Day event on April 25.

COUNCILMEMBER ANNOUNCEMENTS

Mayor Braunstein made the following announcements:

- Congratulated Mary Morrissey Parden of the Belmont Chamber of Commerce for being named Woman of the Year by Senator Jerry Hill;
- Noted the closing of Beli Deli, which has been in business in Belmont for 40 years;
- Announced an upcoming workshop for changes on Alameda de las Pulgas at the southern border;
- Noted the upcoming Earth Day celebration on April 25;
- Announced the upcoming Relay for Life event at NDNU (Notre Dame de Namur University) on April 18;

Mayor Braunstein noted the passing of Sr. Veronica Skillin, SND, who was a former president of the College of Notre Dame, now NDNU. He stated that tonight's meeting will be adjourned in her memory.

Councilmember Stone noted that the new Belmont Poet Laureate would be presented at an event on April 30.

COMMENTS ON CONSENT CALENDAR

Timothy Strinden, Belmont resident, commented that meeting minutes contain no detail and are action only. He suggested retaining video for longer than what is recommended in the records retention schedule. He outlined other records that should be kept longer than recommended. He also suggested adjusting the purchasing authority at \$30,000.

Discussion ensued regarding the proposed records retention schedule. City Attorney Rennie clarified that the new schedule provides for longer retention for some records than the minimum amount recommended.

Discussion ensued regarding style of minutes and retention of meeting video.

Discussion ensued regarding the resolution amending the City Manager's and City attorney's employment contract. Mayor Braunstein and Councilmembers thanked the city manager and the city attorney for past concessions relative to employment contracts.

ITEMS APPROVED ON CONSENT CALENDAR

Minutes of Special and Regular City Council Meeting of March 10, 2015, Special Meeting of March 18, 2015 (Council Priority Workshop), Special and Regular Meeting of March 24, 2015, and Regular Belmont Fire Protection District Meeting of March 24, 2015

Resolution 2015-042 approving the revised City Records Retention Schedule for all City departments

Resolution 2015-043 authorizing payment for an engine replacement on Vehicle 205 to Towne Ford for an amount not to exceed \$5,714

Ordinance 2015-1084 Amending Belmont City Code Chapter 8.5 Pertaining to Campaign Contributions

Resolution 2015-044 authorizing a Service Agreement with Silicon Constellations Company to repair six in-roadway warning light crosswalk systems at various locations for an amount not to exceed

Resolution 2015-045 amending the contract with Fujiitrees Consulting, the on-call Arborist, for an amount not to exceed \$75,000

Resolution 2015-046 authorizing the City Attorney to procure legal services from Liebert Cassidy Whitmore (LCW)

Resolution 2015-047 authorizing a service agreement with Environmental Science Associates (ESA) for an amount not to exceed \$80,880 to provide environmental review consulting services for a proposed Hotel Development at Cormorant Drive and Shoreway Road (Assessor's Parcel Number 040-373-030)

Resolution 2015-048 authorizing amendments to the Employment Agreements with City Manager Greg Scoles and City Attorney Scott Rennie

ACTION: On a motion by Councilmember Reed, seconded by Councilmember Stone, the

Consent Agenda was unanimously approved, as amended.

ITEM REMOVED FROM CONSENT FOR SEPARATE CONSIDERATION

Resolution revising the City's purchasing procedures and contract approval authority

Councilmember Lieberman suggested that the purchasing authority for contracts be reduced from the recommended level of \$75,000 to \$50,000. He noted that this would still allow for efficiencies.

Discussion ensued.

ACTION: On a motion by Councilmember Lieberman, seconded by Councilmember Stone, Resolution 2015-049 revising the City's purchasing procedures and contract approval authority was unanimously approved, as amended to provide for a \$50,000 level of authority.

COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmembers provided updates to their intergovernmental assignments.

Mayor Braunstein suggested forming an ad hoc committee to begin discussions regarding the formation of a youth commission. Councilmember Wright offered to join the mayor on the ad hoc committee.

Verbal report from City Manager

City Manager Scoles provided an update regarding a number of items that arose during the City Council's recent priority setting discussion, including e-cigarette regulations, and wireless regulations. He also commented regarding the ongoing general plan update and infrastructure needs. He noted that vacant property on Davis Drive would soon be occupied with a new tenant.

Appointments to Countywide Subcommittee for Community Choice Aggregation (CCA)

Councilmember Stone offered to serve. Council concurred to have the city manager be the alternate.

ADJOURNMENT 8:45 p.m. in memory of Sr. Veronica Skillin, SND, former President of Notre Dame de Namur University.

Terri Cook
City Clerk